



Vehicle Maintenance Policy

J Swingler Transport is a family-owned specialist low loader and general haulage provider. Its 100-year history has built our reputation and collaboration with our interested parties.

As part of our delivery, our vehicles are a major asset, their roadworthiness allows us to schedule trips and delivery on time to customer's specifications. To achieve our strategy, it is vital that we maintain vehicles, trailers and specialist equipment in a serviceable and roadworthy condition.

Our equipment is purchased and maintained with consideration of the needs of the working environment and Road Traffic legislation as required by our DVSA Operators Licence.

All our equipment is maintained, guided by our 'At a glance planner' displayed for all, though controlled and monitored via our Vehicle Management system **Asset Go**. Our online system is cloud based and provides both 6 month forecast and 15 months historic records of maintenance, unroadworthy vehicles removed from service and the checks completed post rectification and acceptance prior to being returned to service.

The responsibility for ensuring vehicles is maintained on time lies with our Transport Manager, supported by our Transport Management System **Asset Go**, which provides Real Time data from Daily Walkabout Checks to Vehicle Inspections and rectifications available to all drivers through a dedicated Mobile App and Dashboards through our in-house communication network. The walkabout checks highlighting both Safety Critical and Standard.

Our records also include MOT, Statutory Tests, Road Tax, Tacho Calibration, LOLER and accessories including tail lifts.

Our workshop partner has access to our Vehicle Management system **Asset Go**, thus confirming workshop dates and external inspections. The Daily checks can also identify and highlight the need for urgent and standard rectifications, with requests sent directly to the workshop for action.

Refueling of vehicles shall be completed at our Tollerton yard bunker. Only in emergencies should Garage Forecourts be used in conjunction with best practice as outlined in BMP-022.1 Refueling of Vehicles.

Our Fuel Management System **BSmart** provides additional efficiency data for fuel monitoring, thus allowing us to achieve optimum environmental and performance standards.

Many of our fleet have additional safety features, cameras etc to protect our workforce and other road users, including vulnerable road users. Every employee and subcontractor shall abide by this policy.

A handwritten signature in black ink, appearing to read 'Anthony Thompson', is positioned above the printed name.

Signed:
Anthony Thompson
Proprietor

BMS 022	Rev 2	2 January 2024
Reviewed Michelle Woodward		Renewal due Jan 2025